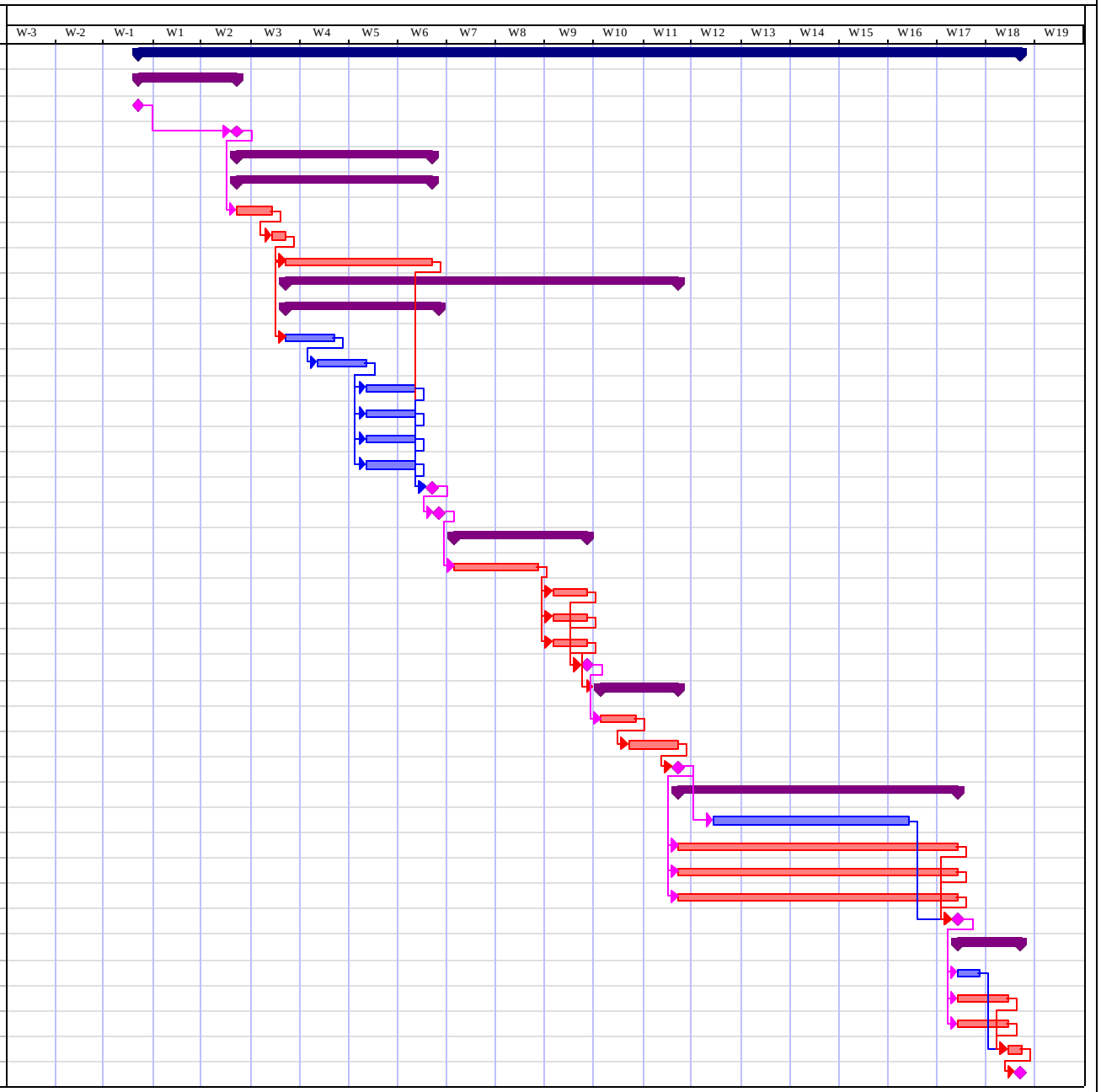
Project Title: Standard Project Process

ID	Task Name
0	**Standard Project Process**
1	**1 Engagment Confirmed**
2	1.1 Customer Request (PO, Contract etc)
3	1.2 Contract Assigned and Project Accepted
4	**2 Initiation & Concept Phase**
5	**2.1 Project Initiated**
6	2.1.1 Research & Review (RFP, Response, SOW, Proposal etc)
7	2.1.2 Stakeholder/Client Review
8	2.1.3 Project Charter (Planning Phase) Development
9	**3 Definition & Planning Phase**
10	**3.1 Scope Planning & Definition**
11	3.1.1 Define Objectives, Goals, and Critical Success Factors
12	3.1.2 Identify Assumptions & Constraints
13	3.1.3 Complete Organization Plan
14	3.1.4 Complete Communications Plan
15	3.1.5 Complete Quality Plan
16	3.1.6 Complete Risk Plan
17	3.1.7 Project Charter Complete
18	3.1.8 Project Charter Sign-Off
19	**3.2 Work Plan Development**
20	3.2.1 Develop Work Breakdown Structure/Work Packages
21	3.2.2 Develop High-Level Schedule
22	3.2.3 Review/Revise/Develop Budget & Cost Estimate
23	3.2.4 Develop Resource Plan
24	3.2.5 Work Plan Complete
25	**3.3 Project Schedule Development**
26	3.3.1 Develop Project Schedule (MS Project, TeamPlay etc)
27	3.3.2 Validate Schedule, Resources and Confirm
28	3.3.3 Project Schedule Complete/Accepted
29	**4 Execution & Control Phase**
30	4.1 Project Execution (Deliver what has been committed to)
31	4.2 Manage Scope, Quality and Communications
32	4.3 Manage Change Control, Issues and Risks
33	4.4 Provide Project Controls & Reports
34	4.5 Execution Complete
35	**5 Finish & Closure Phase**
36	5.1 Project Team Review
37	5.2 Complete Project Closeout Documentation
38	5.3 Complete Post Project Evaluations
39	5.4 Obtain Client/Sponsor Sign-offs
40	5.5 Close Project



Provide by: Michael B. Flint, PMP
Sponsor:

View & Filter: Gantt Chart w/Baseline for All Tasks
File name: Standard Project Process.mpp updated Wed 01/08/03